Your surgery now has a website at <u>www.bewseystreetmedicalcentre.co.uk</u>, but did you know you can now book an appointment on line?

To do so you need to carry out the following actions first :-

- 1 You need to register your request with the surgery providing your details in writing
- 2 You need to present two reference documents to confirm your identity ie passport, utility bills, driving licence or another document.

The surgery introduced On-line bookings on the 11 June 2012, currently 155 patients are registered for on-line bookings with very positive feedback from patients to staff and GP's.

Please note however that there are only a limited number available at any time and the majority will still be available by telephone and directly at the surgery.

NEW INITIATIVES

Dear Patient

As you are aware the primary function of your Patient Participation Group (PPG) is to represent you as an interface with the Surgery, GP's and the NHS as fully as possible.

You may also be aware that the NHS is actively promoting Patients to take a more positive and active role in their medical care and treatment, both directly and indirectly.

As such the NHS carries out a number of initiatives each year for the benefit of Patients and their welfare. Last winter for example was a Keep Warm Campaign for the elderly, from which we were able to secure a number of calendars with useful contact information for help if needed. In addition thermometers were provided to enable monitoring of room temperatures to ensure a minimum temperature is maintained.

As you know the doctors at this surgery take your confidentially very seriously. However due to NHS Rules on Patient Confidentiality we are not allowed to see your personal details in any way which means that we cannot be involved in sending notifications directly to you, (even taking the letters to the post box) thus we are required to use the Surgery staff to do all this for us. As you will appreciate they are extremely busy and not staffed for managing multiple initiatives such as this.

WE ARE. To do this we require your written permission to contact you directly by post or Email when new initiatives are promoted.

In agreeing to provide this information WE STRESS AND CONFIRM the PPG have no access to your medical records, treatment or personal details. Your acceptance will be held on the Surgery's database and only accessed through the surgery staff. No separate records will be kept by us. **We are only allowed to contact you if you positively agree in writing for us to do so.**

This will free up the Surgery staff and enable us to engage in as many initiatives as possible for you benefit. We hope you will agree and look forward to representing and supporting you far more in the future.

If you would like to receive a direct copy of the PPG News Sheet by e mail in the future, please let us know.

Yours Sincerely

Peter Wilson PPG Chairman

I agree to my contact details being provided to active members of the Bewsey Street Medical Centre's Patient Participation Group for the express purpose of informing me of any NHS initiatives that the group feel with the co-operation of the surgery may be of benefit to me.

This agreement can be withdrawn by me in writing at any time without reason.

Date

Name...... Signature.....

Address.....

e mail address.....